

**Tempe Gardens Homeowners' Association
Tenant Registration Form (Non-Owner Occupied)**

Homeowner Name:		Authorized Agent (if applicable):	
Emergency Phone:		Email Address:	
Off-Site Mailing Address:			
City:		ST	Zip
Parking Verification Card	I authorize the Primary Tenant to receive an Assigned Parking Verification Card. This allows the tenant to have unauthorized vehicles towed from the townhome's assigned spaces.		Yes _____ No _____
Owner Signature:			Date:
Primary Tenant's Name:			
Townhome Address:			Lot #:
Tenant Emergency Phone:		Tenant Email Address:	
Does your lease allow for pets?		Lease Start Date:	Lease End Date:

With receipt of a complete and verified Tenant Registration Form, the HOA will issue an Assigned Parking Verification Card (allowing for towing).

- Only one Assigned Parking Verification Card will be issued per townhouse. For each new tenant, the owner must submit a new Tenant Registration Form.
- Replacement Assigned Parking Verification Cards may be obtained by submitting a request in writing to our Manager. A small fee may be applied.
- In order to tow a vehicle from their assigned space a Tempe Garden's resident must present his/her Assigned Parking Verification Card and a picture ID that matches the Verification Card.

Homeowners are obligated to inform their tenants of all rules and regulations and ensure that they are in compliance. For more information on HOA rules, a copy of the Homeowner's Handbook may be obtained through our Management company. Additional copies of the HOA CC&Rs are also available.

Please return the form along with a \$25 Tenant Registration Fee for each new Tenant registered.

FOR HOA USE ONLY

Approved by:	Date Card issued:
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