

Proposed Process for Vehicle Towing Cards

- Unauthorized vehicles parked in a resident's assigned space may be towed by KwikTow for any resident that presents an Assigned Parking Verification Card. Verification Card must match the name of the resident (ID must be presented).
- Any resident may call KwikTow at the telephone number posted through the campus in order to have a vehicle towed from a no-parking zone.
- The KwikTow driver may also, without notice, tow any vehicle that is seen parked in a no-parking zone. This includes vehicles parked (with at least two wheels) on the grass, vehicles parked on sidewalks, and vehicles double parked in parking areas.
- Service, delivery or moving vehicles will have some leniency in this policy.

To obtain a Verification Card:

- A homeowner may request a card under his or her name. Name of homeowner must match HOA's records.
- A homeowner may submit a Tenant Registration Form to obtain a card issued in the name of the Primary Lease Holder.
- Homeowner's issued cards will be tracked in an Excel Spreadsheet with date of card issued and contact information.
- Tenant's issued cards will be tracked in an Excel Spreadsheet with date of card issued, contact and lease information.
- The spreadsheet may be maintained by a hired community manager or by an assigned board member. Copies of spreadsheet must be emailed to all board members on a semi-annual basis or archived in an internet Cloud solution that is accessible to all stakeholders.

KwikTow signs are posted throughout the Tempe Gardens north and south properties. You can visit their website at www.kwiktow.com or call them at (480) 833-0664.

KwikTow also offers car entry and other services for residents in addition to towing.